

APPROVED BY THE STARK  
COUNTY COMMISSIONERS

**STARK COUNTY COMMISSIONERS  
MINUTES**

BERNABEI: \_\_\_\_\_

CREIGHTON: \_\_\_\_\_

**DATE: WEDNESDAY, JANUARY 9, 2013**

REGULA: \_\_\_\_\_

**SUBJECT: BOARD MEETING**

CLERK: \_\_\_\_\_

**PRESENT: COMMISSIONER TOM BERNABEI, PRESIDENT  
COMMISSIONER JANET CREIGHTON, VICE PRESIDENT  
COMMISSIONER RICHARD REGULA, MEMBER  
JEAN YOUNG, COUNTY CLERK  
MIKE HANKE, COUNTY ADMINISTRATOR**

DATE APPROVED: \_\_\_\_\_

**DISTRIBUTION:**  
Journal  
File

Commissioner Bernabei opens the meeting at 1:30 PM.

Recite – Pledge of Allegiance

***AMENDMENTS:***

Mike Hanke for Contract Administration Agenda add the following:

Prosecutor- Approve and authorize the board's representative to sign paperwork for prosecutor's grants

Prosecutor- Approve request and authorize the board's representative to sign the letters for signature waiver for grants.

Engineers- Release escrow to Central-Allied Enterprises, Inc for the Market Avenue & Lake Street Intersection Project.

Engineers-Award bid to Northstar Asphalt, Inc of North Canton, OH for the Cleveland Avenue Resurfacing Project

Regional Planning-Release escrow to Central-Allied Enterprises, Inc for the North Prospect Improvement Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Amendments as presented.  
Motion Carried.

Approval of Board Minutes  
December 24, 2012

Commissioner Creighton moved, seconded by Commissioner Regula to Approve Board Minutes as submitted.  
Motion Carried.

***Public Speaks:*** None

***Rick Flory:***

***Amended Agenda Item***

Resolution of Acceptance:

Prosecutor:

Approve and authorize the board's representative to sign the paperwork for Prosecutor's grants. JAG Crime Prevention Specialist Grant award in the amount of \$33,333.33 for the dates of 1/1/2013 to 12/31/2013

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the board's President to sign the Resolution of Acceptance for the JAG Crime Prevention Specialist Grant as presented.  
Motion Carried.

***Amended Agenda Item***

Resolution of Acceptance:

Prosecutor:

Approve and authorize the board's representative to sign the paperwork for Prosecutor's grants. VAWA Domestic Grant 2012 in the amount of \$48,447.19 for the dates 1/1/2013 to 12/31/2013.

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the board's President to sign the Resolution of Acceptance for the VAWA Domestic Violence Grant 2012 as presented.  
Motion Carried.

***Amended Agenda Item***

Resolution of Acceptance:

Prosecutor:

Approve and authorize the board's representative to sign the paperwork for Prosecutor's grants. VAWA Domestic Violence Grant 2010 in the amount of \$13,246.00 for the dates 1/1/2013 to 5/31/2013.

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the board's President to sign the Resolution of Acceptance for the VAWA Domestic Violence Grant 2010 as presented.

Motion Carried.

***Amended Agenda Item***

Approve:

Prosecutors:

Request to sign letters for signature waiver for the above grants to allow Kent Smith to sign financial forms associated with said grants

Commissioner Creighton moved, seconded by Commissioner Regula to approve to authorize Kent Smith to sign financial forms as presented.

Motion Carried

Sidewalk Performance Bond Partial Mortgage Release Request:

Regional Planning:

Rolling Green No. 4 Allotment in Jackson Twp

Commissioner Creighton moved, seconded by Commissioner Regula to approve Sidewalk Performance Bond Partial Mortgage Release Request as submitted.

Motion Carried.

***Jean Young:***

Appropriations:

Commissioners: For the Permanent Improvement Fund 385-\$300,000.00

Treasurer: Sale of Tax Liens-<1,925.14>

Commissioners: Appropriate funds collected in 2012 for fund 244 Domestic Violence-\$42,829.93

Community Development: Home Sewage Treatment Improvement Fund-\$13,219.25

Commissioner Creighton moved, seconded by Commissioner Regula to approve Appropriations as submitted.

Motion Carried.

Budget Transfer:

Commissioners: Move to proper department- \$22,000.00 from Dept Obligation Benefits to Dept General Benefits

Commissioner Creighton moved, seconded by Commissioner Regula to approve Budget Transfer as submitted.

Motion Carried.

Prior Year Journal Entries:

Job & Family Services to Job & Family Services-\$5,189.45

Job & Family Services to Job & Family Services-\$539.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Prior Year Journal Entries as submitted.

Motion Carried.

Agreement:

Job & Family Services:

Adopt a resolution to enter into an agreement with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in Canton, Ohio for Parenting Skills Training Programs in the amount of approximately \$217,000.00 (\$27.11 per day for Parenting Skills Training and \$73.02 per hour for home-based parenting plus program) Effective 1/1/2013 through 12/31/2013

Commissioner Creighton moved, seconded by Commissioner Regula to approve Agreement as submitted.

Motion Carried.

Requisitions:

Recorder:

Office fees to be paid quarterly to Ohio Trust Fund monies Effective 10/1/2012-12/31/2012 to be paid to the Recorder. Vendor: Treasurer State of Ohio cost: \$414,317.28 Ohio Housing Trust Fund

Jobs & Family Services:

2013 Membership dues Vendor: Stark County Human Resource Association-\$190.00 Fund: Public Assistance

Dog & Kennel:

Ohio County Dog Wardens Association Membership Fee-Vendor: Ohio County Dog Wardens Association-\$200.00 Fund: Dog & Kennel

Coroner:

2013 Annual Ohio State Coroners Association membership dues Vendor: Ohio State Coroners

Association-\$6,000.00 Fund: General

Auditor:

2013 membership for Stark County Auditors-Vendor: Ohio GFOA-\$80.00 Fund: General

Auditor Financial-Commissioners:

2013 Public Library Fund Distributions-Various Vendors-\$11,500,000.00-Fund: Library & Local Government Support

Auditor Financial-Commissioners:

2013 Local Government-Various Vendors-\$6,000,000.00-Fund: Local Government

Auditor Financial-Commissioners:

2013 Township Gas Tax Distributions-Various Vendors-\$2,600,000.00-Fund: Subdivision Gas Tax

Auditor Financial-Commissioners:

2013 General & Permissive Motor Vehicles-Various Vendors-\$3,000,000.00-Fund: Subdivision Auto Registration

Commissioner Creighton moved, seconded by Commissioner Regula to approve Requisitions as submitted.

Motion Carried.

Non-Encumbered Expenses:

Parts ordered before PO in place-12/20/12-Vendor: Redmonds-\$230.32 Fund: General

Parts ordered before PO in place-12/12/12-Vendor: Redmonds-\$23.75 Fund: General

Parts ordered before PO in place-12/17/12-Vendor: Redmonds-\$31.34 Fund: General

Commissioner Creighton moved, seconded by Commissioner Regula to approve Non-Encumbered Expenses as submitted.

Motion Carried

Travel Expenses:

Two Community Development employees seeking \$953.00 to attend OCCD Winter Conference on January 22-24, 2013 in Columbus, OH

One Commissioners employee seeking \$600.00 to attend CCAO New Commissioner Conference on February 11-12, 2013 in Columbus, OH

One Records Center employee seeking \$148.40 to attend Ohio Electronics Records Committee on January 16, 2013 in Columbus, OH

One Engineers employee seeking \$395.44 to attend 2013 Ohio County Engineers Conference January 31-February 1, 2013 in Columbus, OH

One Job & Family Services employee seeking \$462.38 to attend Certification to Licensure JAD on January 15, 22 and 29, 2013 in Columbus, OH

One Job & Family Services employee seeking \$618.56 to attend the Type B Licensing Rules Workshop January 10-11, February 15 and March 8, 2013 in Columbus, OH

One Job & Family Services employee seeking \$2,122.80 to attend Legislative Committee Monthly Meetings on January 28, February 25, March 18, April 15, May 20, June 17, July 22, August 19, September 16, October 21, November 18 and December 16, 2013 in Columbus, OH

One Job & Family Services employee seeking \$117.18 to attend A Canton District Directors Meeting with Northwoods on January 29, 2013 in Zanesville, OH

Five Sanitary Engineers employees seeking \$40.00 each to attend NESOWEA Operations Seminar on January 24, 2013 in Richfield, OH

Five Sanitary Engineers employees seeking \$40.00 each to attend NESOWEA Industrial Waste Seminar on February 21, 2013 in Richfield, OH

One ISP/Adult Probation employee seeking \$795.00 to attend Chief Probation Officer Association Meetings & Trainings in 2013 on February 7-8, May 2-3, June 13-14, August 16 and November 7-8, 2013 in Columbus, OH

Twelve ISP/Adult Probation employees seeking \$1,000.00 to Reimburse travel costs for Transport of Offenders and/or Approved Training/Travel Expenditures on different dates in 2013 in Columbus, OH

Commissioner Creighton moved, seconded by Commissioner Regula to approve Travel Expenses as submitted.

Motion Carried.

***Mike Hanke:***

Resolution:

Commissioners:

Wells Development Project

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried.

***Rick Flory:***

Sidewalk Performance Bond Release Request:

Regional Planning:

Aberdeen Glen No.3 Allotment in Jackson Twp

Commissioner Creighton seconded by Commissioner Regula to approve Sidewalk Performance Bond Release Request as submitted.

Motion Carried.

Maintenance Bond Release Request:

Regional Planning:

HRM Estates Allotment in Lake Twp

Commissioner Creighton moved, seconded by Commissioner Regula to approve Maintenance Bond Release Request as submitted.

Motion Carried.

General Performance Bond Time Extension Request:

Regional Planning:

Xander Place Allotment in Jackson Twp

Commissioner Creighton moved, seconded by Commissioner Regula to approve General Performance Bond Time Extension Request as submitted.

Motion Carried.

Acceptance of Streets and Associated Public Improvements:

Regional Planning:

Greenwich Place Allotment in Jackson Twp. The Board is requested to release the \$82,000.00 General Performance Bond secured by and held in escrow by Premier Bank & Trust now on file with the Board. The Board is further requested to accept the enclosed Maintenance Bond in the amount of \$36,000.00 secured by and held in escrow by Premier Bank & Trust

Commissioner Creighton moved, seconded by Commissioner Regula to approve Acceptance of Streets and Associated Public Improvements as submitted.

Motion Carried.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Release General Performance Bond as submitted.

Motion Carried.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Maintenance Bond as submitted.

Motion Carried.

Connection Charges/Satisfaction of Mortgage Requests:

Sanitary Engineers:

The Board is requested to approve and authorize itself to sign the Satisfaction of mortgage(s) in the following name(s)

Todd and Michele Parsons, for sewer connection charges in the amount of \$1,450.00

Kenneth and Linda Bachtel, for sewer connection charges in the amount of \$1,450.00

Thomas K. Smith, for sewer connection charges in the amount of \$1,450.00

Lawrence E. Kopp, Jr., for sewer connection charges in the amount of \$1,450.00

Joseph T. and Virginia L. Coverdale, for sewer connection charges in the amount of \$1,450.00

Kevin P. Miller, for sewer connection charges in the amount of \$1,450.00

James L. Herman, for sewer connection charges in the amount of \$5,685.37

Kimberly A. Mayberry, for sewer connection charges in the amount of \$1,450.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Connection Charges/Satisfaction of Mortgage Request as submitted.  
Motion Carried.

Resolution:

Fund 254-Courthouse Restoration:

Fund 254 was opened on August 9, 1990, for improvements to courthouse renovations. The project was completed and has a balance of \$35,274.46. The Court of Common Pleas is requesting the Board to approve using the remaining balance of \$35,274.46 for future Courthouse restoration improvements that are classified as a Capital Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.  
Motion Carried.

***Rick Flory for Contract Administration:***

Change Order #1

Regional Planning:

Elevated Water Tank Improvement Project Village of Beach City FY'12- Change Order No.1. The change order is for time extension. The Board is requested to approve and authorize the President of the Board to sign the change order.

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the President of the board to sign Change Order No. 1 as submitted.  
Motion Carried.



Change Order #1

Regional Planning:

Home Sewage Treatment System (HSTS) Project-Ohio EPA funded FY'12-Change order form #1. The change order is for an increase of \$1,500.00. The Board is requested to approve and authorize the President of the Board to sign the change order.

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the President of the board to sign Change Order No. 1 as submitted.  
Motion Carried.

Change Order Form #1:

Regional Planning:

Jackson Street Storm Sewer/Road Reconstruction Project-Minerva-FY'12-Change Order Form #1. The change order is for final quantities; it is for a reduction in the overall contract price. The total reduction is \$1,753.00. The original contract amount was \$229,976.40 and after the reduction, the adjusted contract will now be \$228,223.40

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the President of the board to sign Change Order Form No. 1 as submitted.  
Motion Carried.

County Housing Down Payment Assistance Program-Satisfaction of Mortgage:

Regional Planning:

Jeremey R & Rachel L Followay, 632 Milan Street, Canal Fulton, OH 44614 in the amount of \$6,900.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve County Housing Down Payment Assistance Program-Satisfaction of Mortgage as submitted.  
Motion Carried.

County Housing Down Payment Assistance Program-Satisfaction of Mortgage:

Regional Planning:

Dale & Melissa Tripp, 2238 Times Avenue SW Canton, OH 44706 in the amount of \$6,720.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve County Housing Down Payment Assistance Program-Satisfaction of Mortgage as submitted.  
Motion Carried.

Change Order #1

Engineers:

Frank Ave Widening Phase 1 Project-Change Order #1. This change is for final quantity adjustments. The total amount of non-performance items for this change order is \$117,082.20. Total additions for this change order are \$79,498.93. The original contract amount for this project was \$1,437,904.08. The contract amount is now \$1,400,320.81.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Change Order No. 1 as submitted.  
Motion Carried.

Change Order #2

Engineers:

Hills & Dales Widening Phase 1 Project PID 80671-Change order #2. The change order reflects a modification to the contract. The total amount of non-performance items for the change order is \$12,182.20. Total additions \$57,662.85. The original contract amount for this project was \$3,115,164.66. The contract amount is now \$3,119,134.31.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Change Order No. 2 as submitted.  
Motion Carried.

VAWA Program Grant:

Sheriff:

Accept the Subgrant Award Agreement for the Sheriff's VAWA Program Grant from the Office of Ohio Criminal Justice Services (OCJS) in the amount of \$80,000.00 through the on-line process with OCJS. Authorize the President of the Board to sign the Standard Assurances Agreement.

Commissioner Creighton moved, seconded by Commissioner Regula to approve and authorize the Board's President to sign the Standard Assurances Agreement as submitted.  
Motion Carried.

Timeline Extension Request:

Municipal Road Fund:

Consider the request from the City of Massillon to extend the timeline to utilize a combination of funds for the Lincoln Way Resurfacing Project. The combination of funds comes from the Lincoln Way Resurfacing Project in the amount of \$162,000 and from a 2011 award of \$110,000.00 for the Carmont Avenue SW resurfacing Project

Commissioner Creighton moved, seconded by Commissioner Regula to approve the Timeline Extension Request as submitted.  
Motion Carried.

Agreement:

Sanitary Engineers:

Approve and sign Agreements to provide Construction Engineering Services for Project-563  
Contract B, Marlboro Village Wastewater Treatment Plant.  
CTI, Engineers, Inc., Canton, Ohio in the amount of \$163,624.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Agreement as submitted.

Motion Carried.

***Amended Agenda Item:***

Release escrow:

Engineers:

To Central Allied Enterprises, Inc in the amount of \$83,500.96 for the Market Avenue &  
Lake Street Intersection Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Release escrow as presented.

Motion Carried.

***Amended Agenda Item***

Award Bid:

Engineers:

To Northstar Asphalt, Inc. of Canton, OH in the amount of \$893,526.90 for the Cleveland  
Avenue (C.R.66) Resurfacing PID #87007 Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Award Bid as presented.

Motion Carried.

***Amended Agenda Item***

Release escrow:

Regional Planning:

To Central Allied Enterprises, Inc in the amount of \$20,914.24 for the North Prospect  
Street Improvement Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Release escrow as presented.

Motion Carried.

***Marsha Cimadevilla:***

Contract:

Approve contract with Rito Alvarez for Plans Examiner Services

Commissioner Creighton moved, seconded by Commissioner Regula to approve Contract as submitted.

Motion Carried.

***Commissioners Comments: Mike Hanke***

**MEETINGS:**

Monday January 14, 2013

8:30 Land banking

9:00 Court of Appeals

9:30 Organizational Meeting

10:00 Auditor's Depts. Including IT and

10:30 Telecommunications

1:00 Stark County Fair Board

1:30 Treasurer

2:30 Public Defender

Tuesday January 15, 2013

10:00 Alan Harold-Finance Review

10:30 Common Pleas

12:00 Family Court

Wednesday January 16, 2013

9:30 Law Library

10:00 Soil and Water

10:30 Sheriff's Dept

1:30 Commissioners Board Meeting

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn meeting at 2:27 PM  
Motion Carried.

**NOTICE:** Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originated departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,  
Sara Donald

Orig.: Gene Young  
Cc: Commissioners